Instructions to create a MyPass Alberta Education Account

Every high school student is expected to create an on-line account with Alberta Education. This is necessary to allow students to

- View and print diploma exam results
- Register to write a diploma exam
- Order high school transcripts
- View progress towards a credential (diploma or certificate)
- View and print a Detailed Academic Report (DAR)
- Order additional copies of an awarded credential
- View student personal information

Go to myPass.alberta.ca

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Please Note: Effective April 3, 2018, all myPass student accounts must re-establish existing parent, gua containing instructions for re-establishing these connections.	rdian, or other authorized user connections. Affected users have been sent an email
myPass.alberta.ca is an Alberta Education secure self- service website for Alberta students to:	Sign in with Education Account >>
 Order high school transcripts View diploma exam marks 	What is myPass?
 Register to write or rewrite diploma exams with online payment View and print Detailed Academic Reports (DAR) 	
View progress towards a high school credential (diploma or certificate)	
 View/update student personal information Order additional copies of an awarded credential in English or French 	
 Request diploma exam rescores View and print letters of confirmation of name, age and enrolment 	
Provide third-party (including parents and guardians) access to student's myPass account ©2018 Government of Alberta	Copyrisht and Disclaimer Privacy

Set up an Education Account with your **PERSONAL EMAIL**

ව්Please sign in to access myPa s	s (https://public.education.alberta.ca/PASI/)	
	Sign In with	
G GOOGLE	MICROSOFT	SOA DOMAIN
	or	
	Email Personal Email Address	
	 Sign in with password Forgot your password? I'm new, sign me up! 	
	Password Personal Email Password	
	SIGN IN	

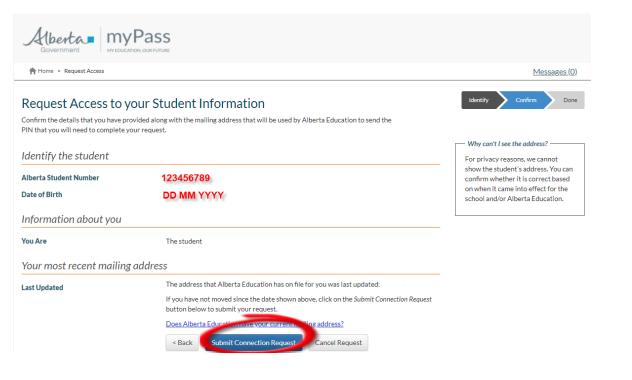
Request Access to a Student's Information

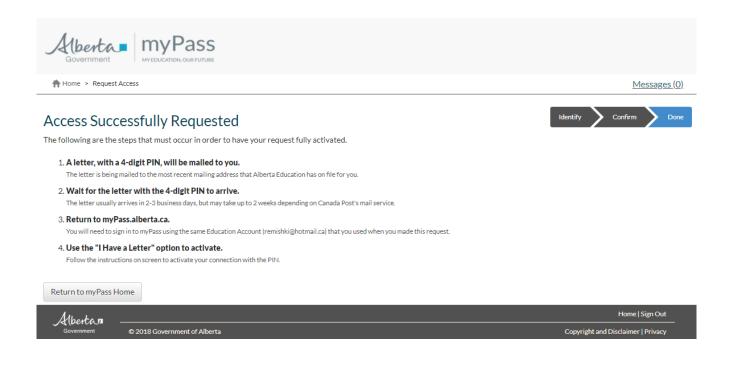
Enter in your Alberta Student Number (found bottom left hand corner HHHS student ID or 9 digit blue number on Power School) & date of birth.

Alberta My F					
Home > Obtain Access to the Student	Information via myPass		Messages (0)		
Obtain Access to the You must be connected to a student to a	Student Information via myPass use myPass. <u>What can I do on myPass?</u>		Personal Information Management		
Identify the student			myPass collects, uses and discloses personal		
Alberta Student Number Where can I find my Alberta Student Number?	9 Digit Number		information pursuant to sections 33(c), 39(1)(a), 39(1)(c) and 40(1)(c) of the Freedom of Information and Protection of Privacy Act (Alberta). Personal information is collected, used and disclosed as		
Date of Birth	Format: YYY/MM/DD		required for the operation of Alberta Education		
Information about you			 programs and activities, which may include registration for myPass, identity authentication, communications relating to myPass services, 		
You Are	 A parent or guardian of the student 	delivering services, maintaining records and sharing information to school authorities as necessary. User information, including the IP address and browser information, are looged and			
	Authorized user	cookies are sent for security purposes.			
Do you have a Signup Access code? If yes, then please provide below		Questions regarding the collection or corrections of personal information may be directed to the Director, PASI and Student Records, Alberta Education:			
<	Note: By clicking Activate Connection below, you agree to be bound b myPass Terms of Use Agreement. Activate Connection	by the	 By mail: 10044-108 Street, 44 Capital Boulevard. Edmonton, AB T5J5E6 By email: <u>TAD@goy.ab.ca</u> By telephone at 780-427-5732. (Dial 310- 0000 to be connected toll free from outside the Edmonton area). 		

Review your information

Submit



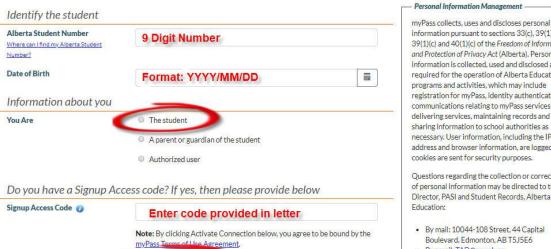




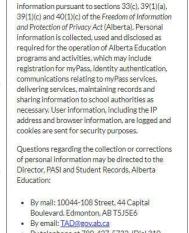
Home | Sign Out er | Privac

Obtain Access to the Student Information via myPass

You must be connected to a student to use myPass. What can I do on myPass?

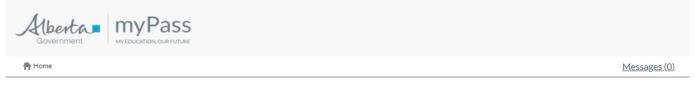


Activate Connection



• By telephone at 780-427-5732. (Dial 310-0000 to be connected toll free from outside the Edmonton area).

Activated:



What are you looking for?

Courses and Marks	Document Orders	Student Profile	Student Connection	S	
Diploma Exams Add and manage exam registrations and late payments >> View results and request rescores	Order Transcript >> Order an Alberta Transcript of High School Achievement	Personal Information >> Review personal and contact information	Connect to a Student >> Request access to a student >> Use a PIN or Access Code fr Letter you have received		
Detailed Academic Report >> Download high school course and mark history	Order Credential >> Order a diploma / certificate reprint	Verification Document >> Generate letters that provide proof of name, school enrolment and age	Access to Student Information >> Review who can or has accest student information	ssed	
View Credentials >> View diploma / certificate progress	Order History View all orders Edit unsent orders				
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