



Date

Dear _____;
Volunteer

Attached is a consent form which must be presented at the Canmore RCMP** office in order to receive a Vulnerable Sector Check as a volunteer. Vulnerable Sector checks may require fingerprints to confirm the identity of an applicant. For more information please see <http://www.rcmp-grc.gc.ca/en/faqs-about-vulnerable-sector-checks>. Please complete this form before attending the detachment.

Here is a list of what you need to know;

Part 1

The first three lines are the applicant's current information and address, including any nicknames or former last names. Lines 4 and 5 are for previous addresses within the past 5 years. If the applicant has more than two previous addresses, we usually advise them to write on the back of the page.

Part 2

must be filled out in-person at the RCMP detachment, but shows the information you need to include for the RCMP to release the results.

- You must present this document, outlining the reason for the Vulnerable Sector record check
- You must present two pieces of ID, including proof of local address. One must be Government issued photo ID (Driver's Licence or Passport)
- The applicant must authorize that the results be sent directly to the requesting organization (school name)

Part 3

The applicant must initial Box 3 authorizing RCMP to run the check.

**Must be a resident of Canmore, Harvie Heights, Exshaw, Lac Des Arcs or Dead Man's Flats (to apply at the Canmore detachment). If your residence is elsewhere, you must apply in-person to your local detachment or police service.

Mr. Holthuis/Mr. Rogers (CCHS / Alpenglow Administration) is requesting that _____ be allowed to apply for a vulnerable sector check.

Name of volunteer

This volunteer will be _____ (description of activity).

The information must be forwarded to the attention of

Mr. Holthuis/ Mr. Rogers

Administration

hans.holthuis@crps.ca/chris.rogers@crps.ca

Email address

403-678-6192

Phone number

CCHS / Alpenglow School

Name of school

1800 8th Ave. Canmore AB. T1W 1Y2

Address of school



Consent for the Release of Police Information

Applicant Information				
Last Name		Given Name 1		Given Name 2
Gender <input type="radio"/> Male <input type="radio"/> Female	Date of Birth (yyyy-mm-dd)	Current Address		
City	Province	Postal Code (A9A 9A9)	Telephone Number (include area code)	
Place of Birth	Usual First Name or Alias		Maiden Name or any Other Last Name	
Name at Birth	Previous Names or Legally Changed Names			
Previous Addresses				
Provide previous addresses if less than 5 years at current address.				
Address		City	Province	Postal Code (A9A 9A9)
Consent				
<p>Important - Informed Consent (provided by the individual): As an individual providing informed consent to have these sources of police information reviewed and disclosed, it is important that you understand the nature of the information that may be contained in them. By agreeing to allow your personal information to be disclosed to a prospective employer or organization, you acknowledge that you understand that your suitability could be determined based on the information disclosed. The suitability criteria are established and controlled by the employer or the organization - not the police agency or authorized body conducting the checks. The police agency or authorized body is not involved with, or responsible for, decisions that are made by the employer or organization.</p>				
Signature of Applicant				
I consent to a search of all records and information available at the time the search is conducted, including non-conviction information, charges before the courts, findings of guilt or convictions and court orders registered in my name in the National Repository of Criminal Records and local records available to the police service. I understand that if information or a possible record exists, it will not be disclosed until identification has been confirmed by either myself or by fingerprints.				
Signature			Date of Consent (yyyy-mm-dd)	
Requesting Organization			Fingerprint	
<input type="checkbox"/> Record Check results will be picked up in person by the applicant			For card scan submissions only.	
Identity of the organization that is requesting and should receive the results of the record checks.				
Name of Person or Organization		Address		
City	Province	Postal Code (A9A 9A9)		
Waiver for Consent of Release of Information to Third Party				
I consent to the release of any and all information from available records to the authorized person of the above indicated Organization/Company/Firm.				
Signature		Date (yyyy-mm-dd)		Finger
Type of Record Check Required				
To be completed by the applicant (initial type of record check being requested).				
Type	Description	Additional Requirements	Initial	
Name-Based Criminal Record Check	A query, based on name and date of birth, of active criminal files in the RCMP National Repository of Criminal Records. Used to determine the possible existence of a criminal record. Generally used as a preliminary search only to determine if a Fingerprint-based Criminal Record Check may be required. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	N/A		
Fingerprint-Based Criminal Record Check	A fingerprint-based search of the RCMP's national repository of fingerprints and criminal record information. The results of the search will produce a document that includes criminal record information where the identity of the applicant has been verified by fingerprints.	N/A		
Vulnerable Sector Check	A Vulnerable Sector Check is the most comprehensive type of check. It includes a query based on name and date of birth of a local police agency's records management system, commonly referred to as a local indices's check, in addition to queries of CPIC Identification, Investigative, and Intelligence Data Banks. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	<input type="checkbox"/> Form 3923 completed and attached		
Declaration of Criminal Records	This will result in the RCMP detachment providing a list of all of the criminal convictions and related information that are included on the criminal record on CPIC. This may only be provided by the detachment where the applicant lives.	<input type="checkbox"/> Form 6359 completed and attached		
Identification Provided				
To be completed by the RCMP employee.				
Applicant Identification Type 1	Applicant Identification Type 2	RCMP Employee Name	HRMIS Number	



PIB	CMP PPU 005
PIB	CMP PPU 030

Consent for Check for a Sexual Offence for which a Record Suspension (Pardon) has Been Granted or Issued (Vulnerable Sector Verification)

Reference Number
(to be completed by detachment)

- This form must be submitted with RCMP form 6388 - Consent for the Release of Police Information.
- This form is to be completed by an individual applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule of the *Criminal Records Act* and has been pardoned.
- To be used only for organizations inside of Canada.

Identification of the Applicant	
Current Legal Surname (required)	Current Legal Given Name (required)
Gender <input type="radio"/> Male <input type="radio"/> Female	Date of Birth (required; yyyy-mm-dd)
Reason for the Consent	
I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.	
Title of the Paid or Volunteer Position	Name of the Person or Organization
Details regarding the responsibilities towards children or vulnerable persons	
Type of Position <input type="radio"/> Paid Position (fee enclosed) Processing Fees <input type="radio"/> Volunteer Position (letter from non-profit organization attached)	
Consent	Fingerprint
I hereby consent to a search being made in the automated records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted or issued a Record Suspension (Pardon) for, any of the sexual offences that are listed in the schedule of the <i>Criminal Records Act</i> .	For card scan submissions only.
I understand that if, as a result of giving this consent, a search discloses that there is a record of my conviction for one of the sexual offences listed in the schedule of the <i>Criminal Records Act</i> in respect of which a Record Suspension (Pardon) was granted or issued, that record shall be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.	
Contributing Agency	
Signature of Applicant	Date (yyyy-mm-dd)
Verification	
Name of Verifier	
Title	Date Received (yyyy-mm-dd)
	Finger