

CCHS Code of Conduct (revised August 2021)

At **Canmore Collegiate High School**, all members of our learning community have the responsibility to create and celebrate a welcoming, caring, respectful and safe learning environment. The Canadian Rockies School Division outlines the expectations for students, parents, and staff in our district code of conduct. This can be found in administrative [procedure 393](#). The purpose of this school based document is to outline the responsibilities, interventions and consequences for issues related to respect, harassment, discrimination, and bullying. All community members are expected to conduct themselves in accordance with the Canadian Charter of Rights and Freedoms, Alberta Human Rights Act and the Alberta Education School Act.

Students

Students are, to the fullest extent possible, responsible for:

- Attending school and all scheduled classes on time.
- Dressing appropriately for classes and activities.
- Adhering to divisional policies respecting appropriate use of technology.
- Showing respect for all adults and fellow students.
- Resolving conflicts peacefully through discussion and/or by seeking help.
- Striving for academic excellence and honesty.
- Adhering to the Canadian Rockies Public Schools Transportation Policy.
- Reporting incidences of bullying and/or cyber bullying.
- Respecting and appreciating the diversity of all school and community members regardless of their race, culture, ethnicity, religion, gender, sexual orientation, age and ability.

Intervention Strategies and Consequences when students do not adhere to the school code of conduct:

Canmore Collegiate High School is committed to working towards the provision of a safe learning community, and will respond to situations that threaten or violate the physical and emotional safety of those in its care. Improving student conduct relies on effective communication and cooperation between home and school. A student's stage of development and range of special needs will be taken into consideration when determining responses. The following are some examples of responses that may be considered in addressing inappropriate behavior:

- Discussion with those involved.
- Conference that may involve students, staff, parents and/or Divisional personnel.
- A plan that may include counselling, mentoring, mediation, or outside agency involvement (Child and Family Services, Mental Health, RCMP, etc.).
- Time out: a "cooling off" period.
- Student detention.
- Withdrawal of privileges (school areas, transportation services, and/or school-related activities).
- Making restitution.
- Development and implementation of a behavioral or performance contract.
- **Suspension:** in-school or out-of-school. Section 36(1)(a) of the Education Act states that a student may be suspended if the student fails to comply with section 31.

According to the Education Act, Section 31, a student, as a partner in education, has a responsibility to:

- a) attend school regularly and punctually;*
- b) be ready to learn and actively engage in and diligently pursue the student's education;*
- c) ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;*
- d) respect the rights of others in the school;*
- e) refrain from, report, and not tolerate bullying or bullying behavior directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means;*
- f) comply with the rules of the school and the policies of the board;*

- g) cooperate fully with everyone authorized by the board to provide education programs and other services;*
- h) be accountable to the student's teachers and other school staff for the student's conduct and*
- i) positively contribute to the student's school and community.*

• **Expulsion:** involvement of school administration, Superintendent and Board is required.

Staff are responsible for:

- Subscribing to the policies of the Canadian Rockies Public Schools and the tenets of the Alberta Teachers' Association Code of Professional [Conduct](#).
- Treating parents, students, and fellow staff with respect at all times.
- Participating and cooperating with parents and other school staff in the development and implementation of plans to address the learning needs of students.
- Communicating information about student behaviour to parents and administration as appropriate.
Establishing and maintaining a safe, secure, non-threatening learning environment
Providing an environment that promotes self-esteem and self-discipline.

Parents/Guardians are responsible for:

- Instilling the importance of education, basic values and responsibilities in their children.
- Showing respect to all adults and students.
- Behave in a manner which recognizes they are role models for students.
- Following established protocols for expressing concerns.
- Ensuring that their child attends regularly and punctually.
- Communicating and working collaboratively with school personnel regarding their child's needs. (medical, academic, social, emotional and behavioural).
- Encouraging the peaceful resolution of conflict and discouraging disrespectful, violent or aggressive behaviours to solve a problem.
- Respect the confidential nature of sensitive information their roles may expose them to in relation to staff, students, and their families. This includes student and employee personal information and records.